

Please DO NOT write in this shaded area - to be filled out by employer only:

RCVD: / / ( ) HZ ( ) NHZ



Please Provide all applicable information:

(Please PRINT)

**Applicant Data:**

Full Name:

Current Address:

Apt./FL #:

City:

State:

ZIP:

How long at current address?

Home Phone:

Mobile Phone:

Prior Address:

Apt./FL #

City:

State:

ZIP:

How long at prior address?

**Recruitment Data:**

• How did you hear about us?

( ) NetWork RI

( ) JPCL Magazine

( ) Providence FIRST Source

( ) Diman Tech. H.S.

( ) Craigslist.org

( ) Other: \_\_\_\_\_

**Background/Security:**

• Have you ever been convicted of a crime? ( ) NO ( ) YES (please explain below:)

**Military Service:**

• Have you served in the military? ( ) YES ( ) NO

Which Branch? \_\_\_\_\_

Served From: / / through: / /

• Do you have any military commitment, including National Guard, that would influence your work schedule?

( ) NO ( ) Yes (Please explain below:)

• Are you a: ( ) Vietnam-era Veteran ( ) Disabled Veteran ( ) Special Disabled Veteran ( ) Veteran

**\*Equal Employment Opportunity Data:**

\*Any information provided is *voluntary*, and is used solely to ensure the company's AA/EEO Policies:

• Are you any of the following minorities? (please check all that apply)

( ) American Indian/Alaskan Native ( ) African American ( ) Asian/Pacific Islander ( ) Hispanic (not white)

• Are you any of the following protected classes? (please check all that apply)

( ) Women ( ) Disabled Persons ( ) Veterans ( ) Age 40+ ( ) Minority (as listed above)

• Do you need any special accommodations to help with a disability? ( ) NO ( ) YES (explain:)

**Summarize your special skills or qualifications:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Contact Info:**

- Who should we contact in an emergency?

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

How is this person related to you? \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

How is this person related to you? \_\_\_\_\_

**Employment Data:**

- Have you worked for this company before? ( ) NO ( ) YES Dates: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_

- Do you have any friends/relatives who presently work for this company? \_\_\_\_\_

**Previous Employment History (most recent position first):**

Company Name: \_\_\_\_\_ From: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ To: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Starting Salary & Position: \$ \_\_\_\_\_ Ending Salary & Position: \$ \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ May we contact? ( ) YES ( ) NO

Responsibilities: \_\_\_\_\_

Company Name: \_\_\_\_\_ From: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ To: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Starting Salary & Position: \$ \_\_\_\_\_ Ending Salary & Position: \$ \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ May we contact? ( ) YES ( ) NO

Responsibilities: \_\_\_\_\_

Company Name: \_\_\_\_\_ From: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ To: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Starting Salary & Position: \$ \_\_\_\_\_ Ending Salary & Position: \$ \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ May we contact? ( ) YES ( ) NO

Responsibilities: \_\_\_\_\_

**Acknowledgement & Signature:**

*\*I certify that my answers are true and complete to the best of my knowledge. I authorize J. Goodison Co., Inc. to make such investigations and inquiries of my personal, employment, educational, financial, and/or other related matters as may be necessary for an employment decision. I hereby release prior and current employers, schools, and/or persons from any liability in responding to inquiries in connection with my application. In the event that I am employed by J. Goodison Co., Inc., I understand that false or misleading information given in my application or during interview(s) may result in my discharge. I understand that J. Goodison Co., Inc. is a drug-free company & as a condition of employment at J. Goodison Co., Inc. I will be required to pass a drug-test.*

Signature of Applicant: \_\_\_\_\_ Today's Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_